



Council Meeting Action Point

Action	By Whom	When
Elect an international student for SECQC at next forum.	RB	Next SECQC forum- to report back to next Council meeting
Ensure systems are amended to reflect the volunteering associate membership proposal & feedback to the proposer	MM	Proposer advised of outcome-office systems to be revised to reflect change from start of next academic year
Write to WA regarding missed meetings	MM	Feed back at next Council Meeting
Forum Chairs, Health Reps to submit reports 7 days prior to next meeting	CB, JF,MR RW/SMC &SN	Jan 7th
Plan memorial for deceased student to coincide with anniversary of death.	GR, ROW, RT & Emma Bowden	Ongoing- report on progress at next meeting
To write a revised policy on the intersite bus service	LP & BM	JAN 7TH
Email out details of 'The Forum' on Staffs TV.	RA	Carried forward to next Council meeting