

Constitution Working Group Policy

WHAT:

- The Constitution Working Group (CWG) to be managed only by members of the Student Council; the Chair of Student Council and one member who shall be elected General Secretary of the CWG at the first available opportunity at Student Council meetings.
- The group will meet at least twice per semester.
- Members of the Students' Union may attend and create input on constitutional matters and supporting staff may offer advice.
- The agenda for all Council Meetings following a CWG meeting shall make available space for proposals to be considered by Council.
- Although not compulsory, the CWG shall be given the courtesy of first consideration of all updates to be made to the Constitution.
- The purpose of the CWG shall be:
 - To scrutinise the Constitution and its Byelaws.
 - To oversee constitutional recommendations and changes from Council and the Trustees.
 - To submit final recommendations to Student Council on the wording of amendments.

WHY:

- This is not a step to formalise the conduct of meetings for the CWG but to establish a structure for how it relates to and works with the Student Council.
- To set a guideline and to make sure procedures are in place to ensure an effective use of the group.
- A group solely dedicated to ensuring maintenance and scrutiny of the Constitution and its Byelaws is important for a democratic institution such as a Students' Union.